

ENEA Workshop and Study Committee (WSC)

Regulations

May, 2014

Revised October 2018

I. NAME AND MISSION

- 1) The ENEA Workshop and Study Committee (WSC) is a subcommittee of the European Neuroendocrine Association (ENEAA).
- 2) The ENEA Workshop and Study Committee was created in 2008 to respond to a need of the Society to be present in the international community more often than once every two years with the ENEAA Congress. The purpose of WSC is to ensure the visibility of researchers working in the field of Neuroendocrinology and promote their involvement in the ENEAA activities. In return, WSC is committed in using its accessibility to the researchers in order to increase the number of ENEAA members.
- 3) The WSC activities are dedicated to ENEAA members only. The project includes the organization of a meeting dedicated to one neuroendocrine theme that **may** have a two-phase organization:
 - a) a classical workshop with symposia, round tables, oral communication and posters all with the theme of the year
 - b) **It is not necessary for the Workshop to be accompanied by a study, but if applicable,** a collaborative study to collect data on that theme in order to provide publications, internationally recognized, on behalf of the Society. Even to this part, only ENEAA members are allowed to participate.
- 4) The subcommittee is subordinate to the ENEAA and shares the ENEAA headquarters.

II. PARTICIPATION

Only ENEAA members are eligible to take part in the WSC activities.

III. OFFICERS AND EXECUTIVE COMMITTEE

- 1) The officers of the WSC are the Chair, two Components, one local organizer and one representative from the ENEAA executive committee.
- 2) The WSC Chair shall be elected by the ENEAA Executive Committee and shall serve for four years. The Chair cannot be reelected for a second term. The Chair is responsible in communicating with the ENEAA Executive Committee during their annual meetings.

3) The Components of the WSC shall be elected by the ENEA Executive Committee in coordination with the WSC Chair. They must be ENEA members. They will serve for a period of four years. The local organizer will serve for four years (two until the hosted Workshop is concluded and another two years until the conclusion of the study).

4) Announcements for the Chair and the WSC Components shall be made six months before the end of term. The Chair shall contact the ENEA Executive Committee and ask for nominations.

5) The ENEA Executive Committee shall have the right to nominate the WSC officers.

IV. MEETINGS

The Workshop is organized every two years never in the year of the ENEA Congress to avoid any interference with the financial support to ENEA.

Any ENEA member (by at least 4 years with appropriate payment of their membership fee) can propose to host an ENEA workshop and suggest the topic. This request should be communicated to the WSC Chair. The WSC Chair will discuss with the Components and the ENEA executive committee representative. The WSC Chair shall present the symposium concept/s to the ENEA Executive Committee for discussion and approval. Final approval is confirmed by the ENEA executive committee.

The proposal of the Workshop should keep the original format of one dedicated neuroendocrine theme. [It is possible, if applicable, to organize](#) an international data collection on the proposed theme.

The organization of the Workshop and the study is committed to the Organizer together with the WSC. All the WSC members serve in the program organizing committee of the Workshop.

The study is discussed and approved with the WSC first and then proposed to the assembly during the Workshop. The Organizer and the WSC have two years to complete the study and present the results.

The WSC has the purpose to increase attention of investigators worldwide to neuroendocrinology, propose ENEA as the referring society for this theme, increase the financial support to ENEA (the net profit of the ENEA workshop should be given to the society) and propose study results on behalf of ENEA. Any deficit on the meeting will be absorbed by the ENEA.

V. MEMBERSHIP FEES

WSC is a subordinate of the ENEA and as such does not require additional membership fees

VI. AMENDMENTS

These rules may be amended. Notice in writing of such a proposed amendment must be given to the WSC Chair who will inform all the WSC Components and ENEA Executive Committee representative about the proposed amendment.

VII. TERMINATION

The termination of the WSC shall be proposed by at least one third of members and voted by two third of the members. This decision shall be communicated by the WSC Chair to the ENEA Executive Committee and discussed. The final decision rests on the ENEA.

Summary of amendments (May 21, 2018)

The following shall be added to the regulations:

1. The WSC may consider virtual meetings (webinars).
2. The Workshop (or webinar) shall provide the attendants with certificates.
3. All ENEA members have the right to suggest a study to be considered and ask for industry support for the initiation and maintenance. The proposal shall be submitted to the ENEA WSC and if validated shall be approved by the ENEA Executive Committee.
4. A Workshop does not need to be accompanied by a study.
5. The Workshop should always be accompanied by a publication in the journal Neuroendocrinology (part of liaison with Neuroendocrinology).